

**STATEMENT OF EXECUTIVE DECISIONS**

Thursday, 23rd February, 2023

The decisions summarised below were taken by the Executive at the above-mentioned meeting and, subject to the call-in procedure referred to in Overview and Scrutiny Procedure Rule 17 and to the Notes at the end of this document, shall have effect five working days after the meeting. Details of any recommendations to Council are also included for completeness.

Members of the Executive

Chairman:

Councillor Julia McShane (Leader of the Council and Lead Councillor for Community and Housing) \*

Vice-Chairman:

Councillor Joss Bigmore (Deputy Leader of the Council and Lead Councillor for Finance and Planning Policy) \*

Councillor Tim Anderson, (Lead Councillor for Assets and Property ) \*

Councillor Tom Hunt, (Lead Councillor for Planning Development, Legal and Democratic Services) \*

Councillor George Potter, (Lead Councillor for Climate Change and Organisational Development) \*

Councillor John Redpath, (Lead Councillor for Customer and Commercial Services) \*

Councillor John Rigg, (Lead Councillor for Regeneration) \*

Councillor James Steel, (Lead Councillor for Environment and Regulatory Services) \*

\*Present

Councillors Deborah Seabrook, Cait Taylor and Catherine Young were also in remote attendance.

**Agenda Item No.**

**Officer(s) to action Item**

**APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTEREST**

Councillor John Redpath declared a non-pecuniary interest as he was a 'Friend of Guildford Museum'.

**3. LEADER'S ANNOUNCEMENTS**

The Leader made no announcements.

**4. HERITAGE SERVICES: VICTORIAN SCHOOLROOM EDUCATION PROVISION AND POTENTIAL SALE OF 39½ CASTLE STREET**

Decision:

1. To cease the Victorian schoolroom/ playroom education offer in its current form.
2. To release the asset (39½ Castle Street) for inclusion in an auction of nearby properties.
3. To ringfence the capital receipt from the sale of 39½ Castle Street for future use in finding an alternative location for key Heritage Service activities.

Amanda Hargreaves

Reason(s):

To release resources which can be dedicated to other key areas of the Heritage Service and to generate a capital receipt which will contribute to developing a sustainable offer for the service in the future, including a new location for museum/ gallery activities.

Other options considered and rejected by the Executive:

1. Continue with the current provision, requiring ongoing financial support and without generating funds to help

sustain the future Heritage offer.

2. Find a new location for the VSR provision which will likely require increased ongoing financial support as well as additional (unplanned) expenditure to set up the new offer.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

Councillor John Redpath declared a non-pecuniary interest as he was a 'Friend of Guildford Museum'.

**5. VEHICLE REPLACEMENT PROGRAMME FOR 2023/24**

On the recommendation of officers this item was deferred until the next meeting of the Executive to be held on 16 March 2023.

Chris  
Wheeler

**6. GUILDFORD CLIMATE CHANGE ACTION PLAN**

Decision:

Nathaniel  
Prodger

1. To note, as set out in paragraph 6.2 of the report, that the indicative forecast of the cost to achieving net zero across Guildford Borough Council for Scope 1 and 2 emissions (as calculated by consultants APSE Energy in July 2022) is £58.6 million and the total annual savings achieved by 2030 would be the equivalent of £962,900 per year.
2. To ask officers to explore how these costs can be met in the short (0-2.5 Years), medium (2.5–5 Years) and long term (5–7 years) and to bring forward further proposals in this respect as part of GBC Annual Budget processes (for example through direct funding, match funding, invest-to-save proposals or borrowing).
3. To adopt the Climate Change Action Plan attached as Appendix 1 as the Council's high level strategic plan for responding to the climate emergency.
4. To note that the delivery of the actions within the plan will be contingent on identifying and securing the requisite funding and resources and on the development of further

detailed plans and feasibility studies; and

5. To request annual updates on the plan in terms of progress and any recommended changes to the structure or content of the plan brought forward by officers or the Climate Change Board.

Reason(s):

The action plan enabled the Council to progress the climate change programme in accordance with Council strategic priorities and the declared climate emergency of 2019.

Other options considered and rejected by the Executive:

Option 1. Take no action – GBC does not adopt a climate change action plan.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None.

NOTES:

- (a) Any decision marked “#” means that the item was deemed by the Managing Director and agreed by the Executive and Chairman of the Overview and Scrutiny Committee to be a matter of urgency for the reason indicated and, in accordance with Overview and Scrutiny Procedure Rule 17 (h), such decision takes effect immediately and is therefore *not* subject to the call-in procedure.
- (b) The call-in procedure is as follows:
  - (i) the Chairman of the Overview and Scrutiny Committee; or
  - (ii) a minimum of five members of the Councilmay require that a decision be referred to the Overview and Scrutiny Committee for review.
- (c) Councillors wishing to exercise their right to call-in a decision taken by the Executive must give notice in writing to the Democratic Services Manager. The reason for a councillor calling-in a decision shall accompany any such request and must meet one of the following criteria:

- (a) that there was insufficient, misleading or inaccurate information available to the decision-maker;
- (b) that all the relevant facts had not been taken into account and/or properly assessed;
- (c) that the decision is contrary to the budget and policy framework and is not covered by urgency provisions; or
- (d) that the decision is not in accordance with the decision-making principles set out in the Constitution.

Such notice should be marked for the attention of John Armstrong who can be contacted by e-mail on [john.armstrong@guildford.gov.uk](mailto:john.armstrong@guildford.gov.uk)

- (d) On receipt of a call-in request, the Monitoring Officer will decide, in consultation with the chairman of the Overview and Scrutiny Committee, whether it is valid and will notify the councillors concerned accordingly.
- (e) In the case of a valid call-in, the decision shall be referred to a special Call-in meeting of the Overview and Scrutiny Committee, which shall be held within 21 days of the decision on validity referred to in paragraph (d) above.
- (f) A decision marked with an asterisk denotes that the matter is a “Key Decision” which is defined in the Council’s Constitution as an executive decision:
  - (i) which is likely to result in significant expenditure or savings (of at least £200,000) having regard to the budget for the service or function to which the decision relates; or
  - (ii) which is likely to have a significant impact on two or more wards within the Borough.